



## Jail Planning Committee Meeting Minutes – September 12, 2012

The meeting was called to order at 4:32 PM.

Members present: Commissioners, John H. Thomas and Stephen H. Nedeau, County Administrator, Debra Shackett, Brian Loanes, David Berry, Maggie Pritchard, Gary Goudreau, Daniel Ward and Angela Bovill.

Absent: Commissioner Edward D. Philpot Jr.

**Approval of Minutes:** M/Nedeau, S/Shackett to approve the 07/31/12 minutes of the meeting. Unanimous. **Motion carries.**

**Community Advisory Committee:** Ms. Shackett distributed an organizational chart which also listed the roles of various positions for the jail planning committee to review and discuss. Discussion ensued regarding stakeholder groups, inmate family members, service organizations, officials, etc. and who else would be part of the Community Advisory Committee. After review, the jail planning members agreed to put an open letter in the newspaper soliciting letters of interest from community members wanting to serve on the Community Advisory Committee. Ms. Shackett has a sample on the role of the advisory committee that will be available for interested citizens. The committee unanimously agreed that the committee should be 12-15 maximum size. Maggie Pritchard offered to draft a letter and to forward to Debra for review/recommendations. Ms. Pritchard also let the committee know that she will be meeting with Sullivan County and their mental health provider to find out about the process that they have established and how it all works, etc.

Ms. Shackett indicated that there would be a “go to” (web based) meeting next week. Laura Cole from Ricci Greene will send access codes, etc. This will be for the participants that were not able to attend the visioning session so that they can translate what was discussed, etc. and the basis for moving forward.

Captain Berry compiled the requested data collection and forwarded back to Ricci Greene. Ricci Greene will have a dollar amount for the county to use in the 2012 budget no later than December 1, 2012.

The next meeting of the jail planning committee will be Tuesday, September 25, 2012 @ 4:30 PM.

**Adjourn:** M/Nedeau, S/Loanes to adjourn at 5:30 PM.

Respectfully submitted,

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Angela A. Bovill, Administrative Assistant